

## myeLearning

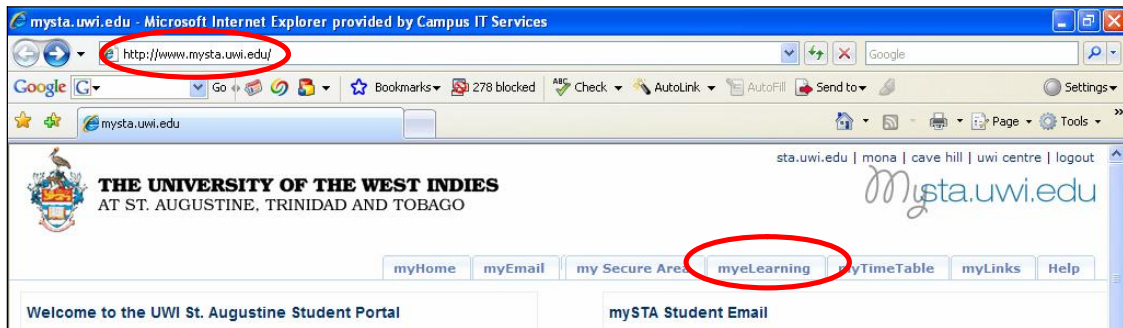
“myeLearning” is The University of West Indies, St. Augustine Campus’, online learning environment. This website will assist you in meeting your academic needs by providing you with a space to:

- Participate in online activities (e.g., discussions, polls, Wikis)
- Submit assignments
- Take exams
- Access your course material
- Read announcements from your Lecturers

The features you see will vary from course to course. As such, contact your Lecturers to find out how myeLearning is used in their course.

### Accessing myeLearning

You can access myeLearning, anytime and anywhere, by clicking on the myeLearning tab on the mySTA Home Page at: <http://www.mysta.uwi.edu>.



You can also access myeLearning at: <http://myelearning.sta.uwi.edu>.

**Note: If you have just completed registration, allow 1 working day to pass, after your Registration and Financial Clearances have been processed, before attempting to access myeLearning.**

## Logging in to myeLearning

“myeLearning” is now integrated with other campus resources. Therefore, one username and password combination will allow you to log in to each of the following resources: myeLearning, email, the wireless network, campus lab computers, and the Library’s online databases. **Note** that your password must be changed by first logging in to your mysta email Account (see **Changing your password**).

The screenshot shows the myeLearning login page in a Microsoft Internet Explorer browser. The page header includes the University of the West Indies logo and the URL <http://myelearning.sta.uwi.edu/login/index.php>. The main content area has a 'Login to myeLearning' section with a 'Welcome to the St. Augustine eLearning Environment' message. Below this is a login form with 'Username:' and 'Password:' fields, and a 'Login' button. To the right of the form are instructions for returning and new students, and a note about password availability. Three red callout boxes with white text and black borders provide the following instructions:

1. Enter your Student Identification Number in the Username field.
2. Enter your UWI Password in the Password field.
3. Click the Login button.

A note about your password...

- **For returning students**, the password you use to log in to myeLearning will be the same one you last used to access mySTA email, the wireless network, campus lab computers, and the Library’s online databases. If you have not accessed any of these systems, then follow the instructions for new students below.
- **For new students**, your password is your date of birth in the format YYYYMMDD (e.g., someone born on April 21st, 1985 will enter 19850421 as their password). **In order to protect your online accounts, it is important for you to change your password on your first log in.**

## Changing your password

You can change your password from within your official UWI e-mail account which can be accessed from: <http://mysta.uwi.edu/>.

For instructions on how to change your password, visit:  
<https://mysta.uwi.edu/changepassword.asp>.

If you are a new student, and have just changed your password, you may now login to myeLearning (see instructions above).

## Entering your course

Once you have logged in to myeLearning, the course portal page will open.

The screenshot shows the myeLearning interface in Microsoft Internet Explorer. The browser address bar displays <http://myelearning.sta.uwi.edu/>. The page header includes the University of the West Indies logo and the text "sta.uwi.edu | mona | cave hill | uwi centre". The user is logged in as "Alana Wood-Jackson". The main content area is titled "My courses" and lists several courses. A red box highlights the course title "myeLearning101 for Students" with the text "Click the title of your course to enter it." The page also features a "Main Menu" on the left with links for Student Links, Lecturer Links, Downloads, and Help/Support. A search bar is located at the bottom of the course list.

If you need assistance with myeLearning, enter the *myeLearning101 for Students* course. This Student Help Course provides step by step written instructions as well as videos that will assist you in using the various resources and activities you will find in your UWI courses.

For additional assistance, feel free to call the CITS Help Desk at: 662-2002 ext. 4357 or send an email to: [myelearning@sta.uwi.edu](mailto:myelearning@sta.uwi.edu).

In your e-mail, include your name, date of birth, UWI ID number, a telephone contact and a description of your problem/request.